

## APPLICATION FOR ADMISSION - MASTER OF MANAGEMENT OR MASTER OF POLICING PRACTICE

NAME OF QUALIFICATION:				Indicate with X
A	MASTER OF MANAGEMENT - RESEARCH BASED			
B	MASTER OF MANAGEMENT - OPTION 2: COURSEWORK			
C	MASTER OF POLICING PRACTICE - RESEARCH BASED			
D	MASTER OF POLICING PRACTICE - OPTION 2: COURSEWORK			
1. PERSONAL DETAILS				
1.1	SURNAME			
1.2	INITIALS		1.3	TITLE (Prof/Dr/Mr/Ms)
1.4	ID NUMBER		1.5	PASSPORT NUMBER (If not holder of SA ID)
1.6	CONTACT TEL NUMBER/S		1.7	EMAIL ADDRESS

2. HIGHEST QUALIFICATION OBTAINED		
QUALIFICATION		
MAJORING IN		DATE OBTAINED
NAME OF INSTITUTION		
PLEASE ATTACH CERTIFIED COPIES OF YOUR ACADEMIC RECORD/S		

3. EMPLOYMENT DETAILS			
CURRENT EMPLOYMENT		PREVIOUS EMPLOYMENT	
NAME OF INSTITUTION		NAME OF INSTITUTION	
ADDRESS OF INSTITUTION		ADDRESS OF INSTITUTION	
POSTAL CODE		POSTAL CODE	
INSTITUTION CONTACT No		INSTITUTION CONTACT No	
POSITION HELD		POSITION HELD	
NUMBER OF YEARS EMPLOYED		NUMBER OF YEARS EMPLOYED	

4. REQUEST FOR APPLICATION			
I, WISH TO APPLY FOR THE MASTERS OF MANAGEMENT/MASTERS OF POLICING PRACTICE.			
APPLICANT'S SIGNATURE		DATE	
RECEIVED BY (Southern Business School Office)		DATE	

5. PLEASE ATTACH THE FOLLOWING DOCUMENTS WITH YOUR APPLICATION FORM		
Documents required	Documents received	
	Applicant - YES/NO	SBS Office - YES/NO
Certified copy of ID		
Curriculum Vitae		
Certified copy of Matriculation Certificate		
Certified copies of full academic record/s		

- 6. TERMS AND CONDITIONS**
- 6.1. Southern Business School only admits a limited number of students on an annual basis.
  - 6.2. Students not successful in gaining admission may re-apply again during the next cycle.
  - 6.3. Complete the application form (A12-N), pay N\$400-00 and submit application to [masters@sbs.ac.za](mailto:masters@sbs.ac.za) or fax it to +27 (0) 86 528 7477.
  - 6.4. **Due Date for Applications and Duration of the Qualification:**
    - Please refer to the PROCEDURES of the relevant qualification.
    - If the qualification is not completed after five (5) years, students need to re-register for the qualification by paying the full amount.

#### APPLICATION FOR ADMISSION

An applicant must:

- Be in possession of a Southern Business School Bachelor of Business Administration Honours or Bachelor of Policing Practice Honours or a relevant equivalent qualification.
- Achieved an average mark of 65% at Honours level for the Research Based Masters and an average mark of 55% for the Coursework Masters.
- Be 25 years or older.
- Have a minimum of 4 years relevant work experience in a managerial capacity.
- Be proficient in English.
- Be computer literate.
- Have access to the Internet.
- Be in a position to submit a research proposal.

#### MINIMUM TECHNICAL REQUIREMENTS

- Reliable broadband Internet access.
- Firefox/Internet Explorer/Chrome web browser.
- Microsoft Word.
- PDF viewer.
- Ability to scan and upload documents.
- E-mail/mobile phone for notification and communication.
- Skype facilities.

**TWO-DAY COMPULSORY INDUCTION SESSION**

- Students must attend the Induction Session over two (2) days at Southern Business School Main Campus in Krugersdorp. Please refer to the PROCEDURES of the relevant qualification as to when this induction session should be attended.
- The induction session is scheduled annually for February/March or July/August over two (2) days.
- The key issues of developing a proposal, gathering the required data and writing the research report/mini-dissertation will be covered during the session.

**COST**

- Please refer to the PROCEDURES of the relevant qualification for the cost of the qualification and the method of payment.
- In case of non-payment, the student will not be allowed to continue with the next phase of the programme until the necessary payment/s have been made.
- N\$400-00 to be paid as Application Fee. **Proof of payment must accompany this application form.**  
**PAYMENT REFERENCE: (MAS) + YOUR SURNAME + INITIALS, e.g. (MAS) Mahlangu ME**

**BANKING DETAILS**

BANK	<b>BANK WINDHOEK</b>
NAME OF ACCOUNT HOLDER	<b>SOUTHERN BUSINESS SCHOOL NAMIBIA</b>
ACCOUNT NO	<b>8002481319</b>
BRANCH	<b>WINDHOEK</b>
BRANCH CODE	<b>481972</b>
TYPE OF ACCOUNT	<b>CHEQUE ACCOUNT</b>

AFTER COMPLETING AND SIGNING THIS APPLICATION,  
 PLEASE E-MAIL THIS FORM WITH ALL THE SUPPORTING DOCUMENTS TO  
[masters@sbs.ac.za](mailto:masters@sbs.ac.za) or fax it to +27 (0) 86 528 7477

REMEMBER TO ATTACH PROOF OF PAYMENT OF N\$400-00 (APPLICATION FEE) TO THIS APPLICATION!