

APPLICATION FOR ADMISSION - MASTER OF MANAGEMENT OR MASTER OF POLICING PRACTICE

| NAME OF QUALIFICATION: | | | | Indicate with X | |
|----------------------------|--|--|-----|---|--|
| A | MASTER OF MANAGEMENT - RESEARCH BASED | | | | |
| B | MASTER OF MANAGEMENT - OPTION 2: COURSEWORK | | | | |
| C | MASTER OF POLICING PRACTICE - RESEARCH BASED | | | | |
| D | MASTER OF POLICING PRACTICE - OPTION 2: COURSEWORK | | | | |
| 1. PERSONAL DETAILS | | | | | |
| 1.1 | SURNAME | | | | |
| 1.2 | INITIALS | | 1.3 | TITLE (Prof/Dr/Mr/Ms) | |
| 1.4 | ID NUMBER | | 1.5 | PASSPORT NUMBER (If not holder of SA ID) | |
| 1.6 | CONTACT TEL NUMBER/S | | 1.7 | EMAIL ADDRESS | |

| 2. HIGHEST QUALIFICATION OBTAINED | | |
|--|--|---------------|
| QUALIFICATION | | |
| MAJORING IN | | DATE OBTAINED |
| NAME OF INSTITUTION | | |
| PLEASE ATTACH CERTIFIED COPIES OF YOUR ACADEMIC RECORD/S | | |

| 3. EMPLOYMENT DETAILS | | | |
|--------------------------|--|--------------------------|--|
| CURRENT EMPLOYMENT | | PREVIOUS EMPLOYMENT | |
| NAME OF INSTITUTION | | NAME OF INSTITUTION | |
| ADDRESS OF INSTITUTION | | ADDRESS OF INSTITUTION | |
| POSTAL CODE | | POSTAL CODE | |
| INSTITUTION CONTACT No | | INSTITUTION CONTACT No | |
| POSITION HELD | | POSITION HELD | |
| NUMBER OF YEARS EMPLOYED | | NUMBER OF YEARS EMPLOYED | |

4. REQUEST FOR APPLICATION

| | | | |
|--|--|------|--|
| I, WISH TO APPLY FOR THE MASTERS OF MANAGEMENT/MASTERS OF POLICING PRACTICE. | | | |
| APPLICANT'S SIGNATURE | | DATE | |
| RECEIVED BY (Southern Business School Office) | | DATE | |

5. PLEASE ATTACH THE FOLLOWING DOCUMENTS WITH YOUR APPLICATION FORM

| Documents required | Documents received | |
|---|--------------------|---------------------|
| | Applicant - YES/NO | SBS Office - YES/NO |
| Certified copy of ID | | |
| Curriculum Vitae | | |
| Certified copy of Matriculation Certificate | | |
| Certified copies of full academic record/s | | |

6. TERMS AND CONDITIONS

- 6.1. Southern Business School only admits a limited number of students on an annual basis.
- 6.2. Students not successful in gaining admission may re-apply again during the next cycle.
- 6.3. Complete the application form (A12), pay R400 and submit application to masters@sbs.ac.za or fax it to +28 (0) 86 528 7477.
- 6.4. **Due Date for Applications and Duration of the Qualification:**
 - Please refer to the PROCEDURES of the relevant qualification.
 - If the qualification is not completed within five (5) years from the initial (first-time) registration date, the student must re-register for the qualification by paying the full amount.

ADMISSION REQUIREMENTS

Admission is subject to academic selection criteria. The minimum entry requirements for a Master qualification are the following:

- A Southern Business School Bachelor of Business Administration Honours degree or Bachelor of Policing Practice Honours degree or a relevant equivalent qualification.
- Achieved an average mark of 65% at Honours level for Option 1: Research Based and an average mark of 55% for Option 2: Coursework applications. Intensive exposure to the various disciplines of management (at least five subjects) is required.
- Should the applicant apply with a postgraduate diploma on NQF level 8 (minimum 120 credits), please note he/she must also have a B-degree.
- A minimum of 4 years relevant work experience in a managerial capacity.
- Proficiency in English.
- Computer literacy.
- Access to the Internet.
- Be in a position to submit a research proposal.

MINIMUM TECHNICAL REQUIREMENTS

- Reliable broadband Internet access.
- Firefox/Internet Explorer/Chrome web browser.
- Microsoft Word.
- PDF viewer.
- Ability to scan and upload documents.
- E-mail/mobile phone for notification and communication.
- Skype facilities.

COMPULSORY WORKSHOP

- Students must attend the workshop held at the Southern Business School Campus in Krugersdorp. Please refer to the PROCEDURES of the relevant qualification for more details.
- The workshop is scheduled for February/March during the first semester and July/August during the second semester.
- The key issues of developing a proposal, gathering the required data and writing the research dissertation/mini-dissertation will be covered during this workshop.

COST

- Please refer to the PROCEDURES of the relevant qualification for the cost of the qualification and the method of payment.
- In case of non-payment, the student will not be allowed to continue with the next phase of the programme until the necessary payment/s have been made.
- R400 to be paid as Application Fee. **Proof of payment must accompany this application form.**
PAYMENT REFERENCE: (MAS) + YOUR SURNAME + INITIALS, e.g. (MAS) Mahlangu ME

BANKING DETAILS

| | |
|------------------------|--------------------------|
| BANK | STANDARD BANK |
| NAME OF ACCOUNT HOLDER | SOUTHERN BUSINESS SCHOOL |
| ACCOUNT NO | 401394506 |
| BRANCH | WESTGATE |
| BRANCH CODE | 05100100 |
| TYPE OF ACCOUNT | CURRENT ACCOUNT |

AFTER COMPLETING AND SIGNING THIS APPLICATION,
PLEASE E-MAIL THIS FORM WITH ALL THE SUPPORTING DOCUMENTS
masters@sbs.ac.za or fax it to +27 (0) 86 528 7477

REMEMBER TO ATTACH PROOF OF PAYMENT OF R400 (APPLICATION FEE) TO THIS APPLICATION!